



Thank you for choosing GAN Visa Services to handle your application
Saudi Attestation Requirements

Documents Checklist		<input checked="" type="checkbox"/>
1.	Clear Scan copy of the Certificate.	<input type="checkbox"/>
2.	Scan copy of the passport.	<input type="checkbox"/>
3.	Scan copy of complete GAN Authorisation letter found in this pack.	<input type="checkbox"/>
4.	Scan copy of Complete Saudi Cultural attaché Bureau Authorisation letter found in this pack.	<input type="checkbox"/>
5.	Scan copy of attestation request letter from the Saudi company stamped by Saudi chamber of commerce (template attached here)	<input type="checkbox"/>
6.	Complete GAN Visa Order Form	<input type="checkbox"/>

Process time and handling fee

Attestation takes from 2 working weeks there is no time frame as it depends on how fast the University respond to the Saudi cultural attaché and many other factors

- ❖ Attestation service £124
- ❖ Validation by Solicitor in 1 working day £48
- ❖ FCO Legalisation in 1 working day £75 plus our handling fee £50. Or Express in 3 working days £43 plus our handling fees £50. Or Standard from 5 working days £42 Plus our handling fees £22.
- ❖ Saudi embassy in 3 working days £48
- ❖ VAT applies to the above fees.

Note: Due to Saud cultural attaché office policy and attestation procedure they won't attest any certificate awarded based on online or distant learning study.

Saudi Arabia Embassy
Cultural attaché Bureau
630 Chiswick High Road
London
W4 5RY
United Kingdom

TO Whom It May Concern

Date:

Dear Sirs,

I the undersign authorize and give permission for GAN Visa Services to carry out all the necessary work to get my documents attested on my behalf please.

Yours Faithfully,

Print name

Signature

To whom it may concern,

I am writing to give authorisation for the Saudi Arabian Cultural Bureau in London to authenticate my attached qualification issued by .

As per the Data Protection Act requirements, I hereby give my full consent to disclose all relevant documents requested by the Saudi Arabian Cultural Bureau, 630 Chiswick High Road, London W4 5RY.

I appreciate your full cooperation.

Yours Sincerely,

Name:

Signature:

Date:



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 1 Burwood Place
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 +44 (0) 207 846 0082

GAN VISA *A* Travel and Legalisation

Services

Legalisation Order Form

www.gan-visa.co.uk
info@gan-visa.co.uk

Contact Details	Name	
	Phone	
	Email	

Service Details	Service required	
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Delivery Method	Collection form our office	Return address	
	Special Delivery £10		
	International Courier £54	Post code	
	UK Courier £20	Airport Courier	

Payment	Bank Transfer	Debit Card	Credit Card + 3.9 % transaction fee
Card Number			
CVV		Name on The Card	
Expiry Date	/	Card Registered address	Post code

I Authorise GAN Visa Services and it's affiliated partners to check and lodge my documents/visa applications to the relevant embassy on my behalf. GAN Visa Services will not held liable for any delays or losses incurred by a third parties (Embassy, Royal Mail. Courier ...etc) And I also Authorise GAN Visa to charge the cost of its professional services to my credit/debit card. I have read and agree with GAN Visa Terms and Conditions, provided on the Website.

Print Name

Signature:

Date: